



Yearly Status Report - 2019-2020

Part A

Data of the Institution

| | |
|---|---|
| 1. Name of the Institution | BALDWIN WOMEN'S METHODIST COLLEGE |
| Name of the head of the Institution | Mrs. Lydia . P . Samuel |
| Designation | Principal |
| Does the Institution function from own campus | Yes |
| Phone no/Alternate Phone no. | 08022219732 |
| Mobile no. | 9448017419 |
| Registered Email | bwmc05@yahoo.co.in |
| Alternate Email | bwmciaqac.2016@gmail.com |
| Address | #90, Richmond Road , Bangalore - 560025 |
| City/Town | Bangalore |
| State/UT | Karnataka |
| Pincode | 560025 |

2. Institutional Status

| | |
|--|-------------------------|
| Affiliated / Constituent | Affiliated |
| Type of Institution | Women |
| Location | Urban |
| Financial Status | private |
| Name of the IQAC co-ordinator/Director | Ms. Hephziba. C.M |
| Phone no/Alternate Phone no. | 08022240097 |
| Mobile no. | 9845720528 |
| Registered Email | bwmciqac.2016@gmail.com |
| Alternate Email | bwmc05@yahoo.co.in |

3. Website Address

| | |
|---|---|
| Web-link of the AQAR: (Previous Academic Year) | https://www.baldwinwomensmethodistcollege.co.in/sites/default/files/page-upload/aqar-2018_0.pdf |
| 4. Whether Academic Calendar prepared during the year | Yes |
| if yes, whether it is uploaded in the institutional website: Weblink : | https://baldwinwomensmethodistcollege.co.in/sites/default/files/page-upload/calendar-copy-2019-20.pdf |

5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity | |
|-------|-------|------|-----------------------|-------------|-------------|
| | | | | Period From | Period To |
| 1 | B | 2.34 | 2016 | 16-Sep-2016 | 15-Sep-2021 |

| | |
|---|-------------|
| 6. Date of Establishment of IQAC | 04-Oct-2016 |
|---|-------------|

7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|-----------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| Spiritual Enrichment | 20-Jul-2019 | 600 |

| | | |
|---------------------------|------------------|-----|
| | 1 | |
| Affidavits for Students | 12-Aug-2019 8 | 204 |
| View File | | |

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|-----------------------------------|--------|----------------|-----------------------------|--------|
| No Data Entered/Not Applicable!!! | | | | |
| No Files Uploaded !!! | | | | |

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Award given by Youth Efforts For Society Trust Awarded Best Under Graduate College in Bangalore

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|---------------------------|----------------------|
| Women Empowerment | Entrepreneurship |
| Inter - Collegiate Fest | Competitive Spirit. |
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| | |
|---|---|
| 14. Whether AQAR was placed before statutory body ? | No |
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | Yes |
| Date of Visit | 16-Feb-2019 |
| 16. Whether institutional data submitted to AISHE: | Yes |
| Year of Submission | 2019 |
| Date of Submission | 27-Feb-2019 |
| 17. Does the Institution have Management Information System ? | Yes |
| If yes, give a brief description and a list of modules currently operational (maximum 500 words) | Online attendance system for students. SMS Module. Attendance Module. Bio metric System for staff attendance. |

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution follows the curriculum designed as per Bengaluru Central university. In order to complete the syllabus ,as per the university requirements , teachers maintain work diary ,the details of the course and subject are entered on daily basis,and submitted weekly to the principal . In order to complete the portion teachers organise seminar ,workshop, and field visit for the students ,internship ,on regular basis for the students test and assignment are given on the respective subject.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|------------------------------------|-----------------|-----------------------|----------|--|-------------------|
| No Data Entered/Not Applicable !!! | | | | | |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|------------------------------------|--------------------------|-----------------------|
| No Data Entered/Not Applicable !!! | | |
| No file uploaded. | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the

affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|------------------------------------|--------------------------|---|
| No Data Entered/Not Applicable !!! | | |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| Certificate | Diploma Course |
|------------------------------------|----------------|
| No Data Entered/Not Applicable !!! | |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---------------------------|----------------------|-----------------------------|
| Tally ERP | 22/02/2020 | 101 |
| HUMAN RESOURCE MANAGEMENT | 17/01/2020 | 10 |
| DIGITAL MARKETING | 18/01/2020 | 26 |
| COMMUNICATION SKILLS | 25/01/2020 | 8 |
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1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---------------------------|--|---|
| BCA | METRO TRAIN MANAGEMENT SYSTEM | 3 |
| BCA | File transfer using cloud computing | 1 |
| BCA | trust based collaborative privacy management application | 1 |
| BCA | medicare | 1 |
| View File | | |

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Nil |
| Employers | Nil |
| Alumni | Nil |
| Parents | Nil |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

| Feedback Obtained |
|---|
| Feed back from students are obtained at the end of the semester and the institution utilizes the feedback given by the students to develop the personality and focus on curriculum as per the Bengaluru CENTRAL UNIVERSITY .The various add on courses are conducted to prepare students to meet the demand in employability and industry requirement .students under go internship |

training program to enhance their skill and knowledge. the extension services help students to inculcate social responsibility towards the society. During pandemic teachers interacted with students on virtual platform to conduct the classes and complete the portion. Cultural activities, inter class events were conducted to motivate students to exhibit the potential of students. Webinars were conducted by the departments to share knowledge with students and teaching faculty.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BCom | NIL | 200 | 160 | 131 |
| BBA | NIL | 40 | 39 | 32 |
| BCA | NIL | 20 | 29 | 24 |
| BSc | NIL | 80 | 27 | 19 |

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2019 | 540 | Nil | 22 | Nil | 22 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 22 | 22 | 100 | Nil | Nil | 6 |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system was implemented in the institution to help the students to understand their challenges and opportunities present in the institute and develop a smooth transition to campus life. The students were divided according to class wise and the teachers helped the students in counseling, guiding and making efforts to improve student academic as well as non-academic performance. The objective of the Student mentoring system is: ? To counsel academically weak undergraduate students and to play an important role in helping troubled students cope with academic, extra-academic and personal problems. ? To identify and understand the status of slow learning and encourage advanced learners. ? To ensure regularity and punctuality of the students. ? To ensure that the students adapt to the dynamic learning environment and lead their ways into highly successful career. ? To provide them a workspace to be creative and innovative. The institute has an integrated mentoring system where the faculty acts as a link between the students and the institution. Mentors even act as a link between the students and their parents, in times of academic irregularities, negative behavioral changes and

interpersonal relationships. The institute maintain a detailed progressive record of students. Mentors communicate with fellow faculty and promote mentees at the time of difficulty or opportunity to help them develop in their areas of interest.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 540 | 22 | 1:25 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 22 | 22 | Nil | Nil | 3 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---------------|---|---------------------|---|
| 2019 | Dr. Usha Rani | Assistant Professor | 1. Ahindi bhashi hindi lekhak samman by srijanlok ara - bihar. (2019) |
| 2019 | Dr. Usha Rani | Assistant Professor | 2. Convener of Bangalore Chapter of Authors- Guild of India (2019) |
| 2019 | Dr. Usha Rani | Assistant Professor | 3. Acharya anand rishi sahitya puraskaar by sahiya nidhi - hyderabad. (2019) |
| 2019 | Dr. Usha Rani | Assistant Professor | 4. Swayamsidha srijan - delhi. (2019) |
| 2019 | Dr. Usha Rani | Assistant Professor | 5. Bharat Ke Kalamkaar Samman- Kavikum (2019) |
| 2019 | Dr. Vedha Surendre | Assistant Professor | 1. Appreciation certificates for BA textbook from Bangalore University (25/02/2020) |
| 2019 | Dr. Vedha Surendre | Assistant Professor | 2. Best Performer Award for CCWS course by Henry Harvin Education (05/05/2020) |

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|------------------------------------|----------------|----------------|--|---|
| No Data Entered/Not Applicable !!! | | | | |
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Centralized continuous internal evaluation system where assessment of performance which becomes a major part of teaching learning process as educational strategy, the college adopts the evaluation system to assess the student development for both the semesters in the year. Students are made aware of the evaluation process through orientation program at the beginning of the semester. The teaching plan contains evaluation procedures, the academic calendar with CIA exam dates, orientation on change and academics in the evaluation process, which is displayed in the college notice board and the college conduct result analysis.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Our college has prepared the calendar as per the rules and regulations of the University. The institution adheres to the Academic Calendar for the conduct of examination and matters from submission of assignments, internal assessment, practical examination and theory exams abiding the norms laid down by the University. The calendar for academics is prepared by the Principal in co-ordination with all the Heads of the Department. The students are strictly asked to follow the calendar prepared by the college authorities with the rules and regulations laid down by the University. The calendar so prepared is uploaded on the college website and same is displayed on the college notice board at strategic locations. The calendar where the dates are given to students to submit assignments, record etc., and the internal examination schedules are announced and displayed.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://baldwinwomensmethodistcollege.co.in/sites/default/files/page-upload/261-program-outcomes.pdf>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|---------------------------|----------------|--------------------------|---|---|-----------------|
| S86 | BSc | NIL | 16 | 15 | 94 |
| SB7 | BCA | NIL | 11 | 11 | 100 |
| C26 | BBA | NIL | 21 | 16 | 76 |
| C14 | BCom | NIL | 163 | 135 | 83 |
| View File | | | | | |

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://baldwinwomensmethodistcollege.co.in/sites/default/files/page-upload/criterion-ii-teaching-2019-20-final-converted.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|------------------------------------|----------|----------------------------|------------------------|---------------------------------|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|------------------------------------|-------------------|------|
| No Data Entered/Not Applicable !!! | | |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|--|-------------------|-----------------------------|---------------|------------|
| Ahindi Bhashi Hindi Lekhak | Dr. Usha Rani | Srijanlok Samman, Bangaluru | 19/09/2019 | Literature |
| Convener of Bangalore Chapter of Authors | Dr. Usha Rani | Guild of India, | 01/11/2019 | Literature |
| Anand Rishi Sahitya Puraskar | Dr. Usha Rani | Sahitya Nidhi, Hyderabad | 04/08/2019 | Literature |
| Swayamsiddha Srijan Samman | Dr. Usha Rani | Kavikum, Delhi | 27/04/2019 | Literature |
| Bharat Ke Kalamkaar Samman | Dr. Usha Rani | Sahitya Sangam, Bangaluru | 02/06/2019 | Literature |
| Appreciation certificate for BA Text books, Bangaluru University | Dr. Veda Surendra | Bangaluru University | 25/02/2020 | Literature |
| Best Performer Award, CCWS course | Dr. Veda Surendra | Henry Harvin Education | 05/05/2020 | Literature |
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|------------------------------------|------|--------------|----------------------|--------------------|----------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|------------------------------------|----------|---------------|
| No Data Entered/Not Applicable !!! | | |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------------------|-------------------------|
| No Data Entered/Not Applicable !!! | |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|-------------------|------------|-----------------------|--------------------------------|
| International | English | 3 | Nil |
| No file uploaded. | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---------------------------------|-----------------------|
| Hindi (Books published) | 4 |
| Hindi - Edited and co- Authored | 5 |
| English (Books published) | 11 |
| English -(Text Books published) | 6 |
| View File | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|------------------------------------|----------------|------------------|---------------------|----------------|---|---|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|------------------------------------|----------------|------------------|---------------------|---------|---|---|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-------------------|---------------|----------|-------|-------|
|-------------------|---------------|----------|-------|-------|

| | | | | |
|-----------------------------|---|------|------|------|
| Attended/Seminars/Workshops | 4 | 12 | 2 | 6 |
| Presented papers | 1 | Nill | Nill | Nill |
| Resource persons | 1 | 1 | Nill | Nill |
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---------------------------|---|--|--|
| ROTARACT CLUB | ROTARACT CLUB BANGALORE | 2 | 62 |
| NCC | 7 KARNATAKA BATTALION B GROUP KARNATAKA AND GOA DIRECTORATE | 2 | 10 |
| NSS | BANGALORE UNIVERSITY | 2 | 50 |
| YOUTH RED CROSS | INDIAN RED CROSS SOCIETY BANGALURU UNIVERSITY | 2 | 15 |
| View File | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---------------------------|-------------------|-----------------|------------------------------|
| Rotaract | Citation | Rotary club | 62 |
| View File | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|------------------------------------|---|----------------------|--|--|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|------------------------------------|-------------|-----------------------------|----------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|------------------------------------|----------------------|---|---------------|-------------|-------------|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|------------------------------------|--------------------|--------------------|---|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 2130225 | 2130225 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|-----------------------------------|-------------------------|
| Campus Area | Existing |
| Class rooms | Existing |
| Seminar Halls | Existing |
| Seminar halls with ICT facilities | Existing |
| Campus Area | Existing |
| Laboratories | Existing |
| Classrooms with Wi-Fi OR LAN | Existing |
| View File | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|--|--|---------|--------------------|
| KOHA | Fully | 17.11 | 2019 |
| Hybrid Digital eCampus(Library Module)VAPS | Fully | Nil | 2020 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|----------------------|----------|---------|-------------|-------|-------|---------|
| Text | 9363 | 1209242 | 253 | 33685 | 9616 | 1242927 |

| | | | | | | |
|---------------------------|----|-------|----|-------|----|-------|
| Books | | | | | | |
| Reference Books | 39 | 13687 | 59 | 12758 | 98 | 26445 |
| Others(s pecify) | 18 | 17971 | 18 | 17871 | 36 | 35842 |
| e-Journals | 4 | 12800 | 4 | 12800 | 8 | 25600 |
| View File | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|------------------------------------|--------------------|---------------------------------------|-----------------------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Co mputers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departme nts | Available Bandwid th (MBPS/ GBPS) | Others |
|-----------|------------------|--------------|----------|------------------|------------------|--------|--------------|-----------------------------------|--------|
| Existin g | 105 | 3 | 105 | 3 | 0 | 0 | 0 | 150 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 105 | 3 | 105 | 3 | 0 | 0 | 0 | 150 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|----------------|
| 150 MBPS/ GBPS |
|----------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| No Data Entered/Not Applicable !!! | |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurredon maintenance of physical facilites |
|--|--|--|--|
| 1200000 | 1162750 | 400000 | 337500 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

| |
|---|
| No using mobile phones and to maintain discipline and cleanliness in library, laboratory, classroom, campus, etc. Supervisors maintain and follow a duty list for the helping staff with cleaning the rooms, toilets, labs, campus etc. |
|---|

regularly. We organize department wise inter-class and inter collegiate fest for students. Student mentoring system was implemented in the institution to help the students to understand their challenges and opportunities present in the institute and develop a smooth transition to campus life. To make their learning experiences even more interesting, these traditional methods are supplemented with modern teaching aids and tools like computers, audio-visual teaching aids, field trips and excursions. Special lectures are organized by the different departments for academic and intellectual exposure of the students. The Bangalore University rules and policies with regards to attendance, exams and curriculum are strictly followed. Information about student's attendance is given to parents on a daily basis. Students are expected to use the library and browsing centers during their free hours and after class hours. And record is maintained. Annual service and repair of computers are done and students are expected to shut down the computers after use. UPS is used to maintain the computers. Seminar hall is used for different activities of the college and record is maintained where the department that is using the facility and the time when required is recorded based on which the supervisors will make the necessary arrangements. The supervisors are expected to maintain the lights, fans and other electrical fittings in a working condition. A record of stationary used is maintained and minimal usage of A4 sheets is encouraged. Using Koha software, the library books are barcoded. Departmental records are prepared and updated on a regular basis. All extension activities and cells are maintaining records. Attendance of the staff is recorded by using the biometric facility. Indoor games like carom board, chess etc. are provided for recreation. College website and digital display is updated daily. The college is active on social media like Facebook and Instagram etc.

<https://baldwinwomensmethodistcollege.co.in/sites/default/files/page-upload/442-%E2%80%93-procedures-and-policies-maintaining-and-utilizing-physical-academic-and-support-facilities.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution | BWMC Student Concession | 119 | 376735 |
| Financial Support from Other Sources | | | |
| a) National | National Scholarships | 61 | 579325 |
| b) International | Nill | Nill | Nill |
| View File | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|-----------------------|-----------------------------|----------------------------------|
| Mentoring Personal Counselling | 01/06/2019 | 558 | Class Teachers |
| Soft Skills/ Add-on Course | 01/06/2019 | 145 | Schlinders Professional Services |

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------|--|--|--|--|---------------------------|
| 2019 | FINMARK- Mr. Sivaram Ravindran | Nill | 219 | Nill | Nill |
| 2019 | Schindlers Professional Service Company- Mr. Patrick | Nill | 219 | Nill | Nill |
| 2020 | Aviation Industry - Mrs. Geetu Baweja and Mr. Abhishek | Nill | 186 | Nill | Nill |
| 2020 | Indian School of Commerce - Mr. Prashanth | Nill | 186 | Nill | Nill |
| 2020 | Students Outreach Programme - Mr. Raghuram & Ms. Shivi | Nill | 386 | Nill | Nill |
| 2020 | Pearl Academy- Mr. Fibin Raj | Nill | 31 | Nill | Nill |

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| Nill | Nill | 24 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|------------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| No Data Entered/Not Applicable !!! | | | | | |
| View File | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|---------------------------|--|--------------------------|---------------------------|---|-------------------------------|
| 2019 | 4 | Fashion designing | BSc Fashion Designing | VHD College/Garden City College | MSc(FAD) |
| 2019 | 3 | Computer Applications | BCA | Indian Academy/Jyoti Nivas College | MSc(Computer Science)/MCA |
| 2019 | 3 | Arts | BA | St. Joseph's/Kristu Jayanti/Jain University | MA |
| 2019 | 1 | Business Administration | BBA | Nil | B.Ed |
| 2019 | 45 | Commerce | B.Com | St. Josephs College/Adarsh College/PES University/RVIM/Jyothi Nivas/ CMR/ Seshadripuram College/Al-Ameen College/ RV College/ Christ University | MBA/MFA/M.Com/CA/CS |
| View File | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|------------------------------------|---|
| No Data Entered/Not Applicable !!! | |
| No file uploaded. | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|---|---------------|------------------------|
| Freshie Queen Contest 24th July 2019 | Interclass | 25 |
| Chrysalis Degree 28th and 29th August 2019 - B.Com, B.Sc FAD, BCA, BBA | Interclass | 615 |
| Manthan 27th September, 2019 - Degree I, II and III Year Students | Inter-college | 320 |

| | | |
|---|------------|-----|
| Sports Day 1st October, 2019 - Degree I, II and III Year Students | Interclass | 800 |
| View File | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------------------------------------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Regardless of the Covid-19 pandemic, the Student body of BWCO remained active and organized several activities online with great enthusiasm and success. The College has a dynamic Student body and Student representatives that serve on different Committees of the College. The Student body is a selected body by the faculty and Principal of the college. Student body represent the students and function along with BWCO officers . In addition, there is a selected body of Student Representatives for all Extra-Curricular Activity, Co-Curricular Activity and Departmental Clubs. The College Student body in consultation with Faculty plays an active role in major events in the College, Leadership seminar, Independence Day, College Fests - Chrysalis and Inter collegiate Fest -Manthan . Student body along with the Faculty help in organizing Seminars, Intra-College/InterCollege Student Paper Presentations, The Student Representatives are members on several Cells, such as College Magazine Committee, Internal Complaints Committee as per UGC Regulations, 2015 for prevention, prohibition and redressal of sexual harassment of women employees and students in higher education institutions and Grievance Redressal Committee. Student General Body Meetings that serve as a forum for interaction with College authorities. Student body also helped the Departments conduct Webinars during the pandemic .Internal Quality Assurance Cell (IQAC): It looks into various quality enhancement measures and has the representation of student members. Different academic and student development matters are discussed with the active participation of the students. Anti-Ragging Coordination committee: Students have representation in the Anti-Ragging committee constituted as per the guidelines of the UGC in order to ensure ragging free environment in the college. Students are encouraged to present the realities without any fear or favor. Student body helps in matters related to career oriented activities. Maintaining the discipline in the college.Help Students make an active representation in NSS/NCC activities • Motivate Students to be an active member in Editorial board of College and Newsletters, etc. Student body helps in conducting chapels successfully in college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Meet was organised on March 14, 2020. The meet could not be conducted due to Covid-19 pandemic.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

There are various levels at which decentralization happens. The Management takes major policy decisions concerning finance, infrastructure, recruitments etc. They also discuss matters related to teaching and non-teaching staff and the college budget (various departments). The principal is assisted in the day-to-day functioning. Various committees formed for the smooth functioning of the institution and the administrative/office staff. Decisions taken at these levels are implemented with participation from various stakeholders. To illustrate this, the process of preparation of the Annual Plan of action and its implementation are described as under: The Principal in consultation with the Senior Faculty members prepares the outline of the perspective plan in April for the subsequent year. This includes inputs received throughout the year from students, parents, staff members and heads of departments. This is then routed through IQAC of the college which after deliberating on the inputs from the principal and after incorporating its own suggestions prepares the detailed Plan of Action for the subsequent year. The plan is then submitted to the Management for approval and guidance. At the beginning of the new academic year, the IQAC reviews the Plan of Action approved by the management. The principal along with the department heads takes timely decision regarding the implementation of the Plan of Action assisted by different committees. The reports of all the activities are uploaded on the Facebook page of the college and annual report of the affiliating University which provide us with the valuable feedback which again becomes one of the sources for preparing the Plan of Action for the subsequent year.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|------------------------|---|
| Curriculum Development | The college being affiliated to Bangalore City University adheres to the curriculum designed and prescribed by the university. But, towards the framing of this curriculum senior faculty from the college make their contributions as members of Board of Studies/Various Faculties of the University or by sharing their inputs with the member of Board of Studies/Faculties in their respective subjects. Each department conducts departmental meetings where workload |

distribution among staff is prepared. A 'Schedule of Work' is prepared following the Academic Calendar issued by the affiliating University and the college. Students are made aware of the academic plans through the College Prospectus, Time Table, and Relevant Notices as well as in the Classrooms by their respective teachers. Teaching Plans are prepared by the teachers of all faculties in view of the abilities of the slow learners, the average students and the advanced learners. Time Tables are prepared for all classes. The college always supports and organise study tours, guest lectures/extension lectures, group discussions and industrial visits etc for students to understand the curriculum more effectively. Departments use modern teaching aids, ICT devices for effective curriculum delivery. The IQAC monitors the feedback of the students regarding the same which helps in incorporating remedial measures.

Teaching and Learning

- The review of the academic results, the mutual sharing among the faculty and the regular feedback from the students enable the teachers to improve their teaching strategies. Modern teaching aids and tools like computers, LCD projectors and Internet etc. are used to make learning experience more interesting, stimulating and retentive. The technologies and facilities like Library, computer labs with Broadband and Wi-Fi facility are used by the faculty for effective teaching
- A close watch is kept at the learner's progress so that she remains alert.

Examination and Evaluation

- written class tests are scheduled by teachers at their own end at the end of chapter or units
- Surprise tests are given to check the retention of knowledge. Internal assessment is prepared on the basis of criteria provided by the affiliating University along with the syllabus
- The marking scripts marked by the fresh recruits are scrutinized by the HODs randomly and anomalies are pointed out to them if any.
- Answer sheets of house tests are distributed to and discussed with students so that they are assured that no partiality or favouritism has been done in evaluation. They are also asked

to check their total score and if any question has been left unmarked. • Internal assessment is awarded on the basis of criteria given by the university along with the syllabus. • The students and the faculty are made aware of the evaluation process through announcements in the classes and notices put up on the notice board.

Research and Development

There is a Research Committee in the college To motivate the faculty for academic advancements by way of which a few staff members have completed their M.Phil and Ph.D. • IQAC promotes the participations of the teachers in Seminars/Conferences by way of which staff members present papers in National/International Seminar organised by different institutions. • Couple of the faculty members have got numerous papers published in National/International Journals besides authoring books in their respective fields.

Library, ICT and Physical Infrastructure / Instrumentation

• The college has a library having a number of journals, e-journals and reference books besides a large number of text books. It is open from 9:00 am to 4:30 pm on all the working days. • The Institute facilitates use of ICT resources i.e., use of computer aided teaching/learning/material by its staff and students. • Wi-Fi enabled to the computer labs. Modern teaching aids and tools like computers, LCD projectors and Internet etc. are used to make learning experience more interesting, stimulating and retentive.

Human Resource Management

It is a very sensitive area where the college adheres to the principle of discipline but with warm human touch. The administration keeps a watch on each and every employee closely, at the same time it takes care to keep all its stakeholders comfortable, so that they could work efficiently to the maximum of their capacity. The measures adopted are: • Participative managements exists as the institution understands that substantial value can be created by sharing ideas among employees and the same is practiced through: • Committee approach to management • The college has various committee/cells comprising of convener and faculty members team which monitors and manages different academic and non-academic

| | |
|--------------------------------------|---|
| | responsibilities. • Decisions are taken on the basis of feedback from informal interaction from all stakeholders. • Faculty members are motivated to acquire additional qualification. |
| Industry Interaction / Collaboration | The students from Dept. of Management and visit industry as per the requirement of the curriculum/or acquaint the students with the latest advancements taking place in the industry. The industry is an important stakeholder for any institution of higher learning as the graduates are absorbed by it. It is therefore important that there is a system of feedback from the industry (employers) and the professional bodies to prepare students for a successful career and enhance their employability. This is done through an interaction with the industry by way of industrial visits/visits |
| Admission of Students | Admission of students to B.Com. BCA, B.Sc. (FAD), BBA is done on first come first serve basis keeping in mind the intake strength as mentioned in the prospectus following the eligibility criteria laid down by the university.. During the session 2019-2020, Two Hundred and One (201) students were admitted to various courses available in the college. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|--------------------------|--|
| Planning and Development | Every possible effort is made to apply e-governance in different areas of operation like Administration, Finance Accounts, Student Admission and Support and Examination which reduces labour cost and paper cost and helps in retrieval information whenever required. |
| Administration | During the academic year, the best use of digital technology, Latest tools of administration for example college staff uses the technology for academic and administration purpose such as use of Smartphone with inbuilt social apps like Gmail and WhatsApp through which they conduct online classes, share the notes to students and forward topic of assignments etc has become the need of the time. It also helps to provide the brief notice of any event to be happened on college. The college |

Biometric attendance for Teaching, Non-Teaching and Support Staff. The college campus is equipped with CCTV cameras at every place of need. The college campus is enabled with high-speed Wi-Fi facilities, Library is fully automated. During the academic year, the best use of digital technology, Latest tools of administration for example college staff uses the technology for academic and administration purpose such as use of Smartphone with inbuilt social apps like Gmail and WhatsApp through which they conduct online classes, share the notes to students and forward topic of assignments etc has become the need of the time. It also helps to provide the brief notice of any event to be happened on college. The college Biometric attendance for Teaching, Non-Teaching and Support Staff. The college campus is equipped with CCTV cameras at every place of need. The college campus is enabled with high-speed Wi-Fi facilities, Library is fully automated with Computer, Internet INFLIBNET and DELNET for e-learning. with Computer, Internet INFLIBNET and DELNET for e-learning.

Finance and Accounts

The accounts department of the college is fully automated with different account like Funds Account, Management Account, Salary Account and Hostels Accounts are maintained through this system. This helps to increase the efficiency of staff towards the accuracy in financial transactions. The college conducts regular audit annual books of accounts. The administrative office keeps all financial records separately as per the events and transactions made for. The administrative office maintains Books of Accounts properly which helps in auditing procedure. The College uses Tally version 9.1 for e-governance for transparent functioning of finance and accounts department the college.

Student Admission and Support

Application/Admission Form is uploaded online which avoids use of papers. The miscellaneous head shows Late Fee, Migration Fee, Online Fee and Practical Fee which is paid to the University. Hostel is the separate head to collect Hostel fees.

Examination

Each student details is sent online to the University after the Admission

is closed. Examination Forms are filled online. University examination of the terminal semester of all the programs (Theory and Practical) were conducted in college. Memos(while conducting University Exams) are sent online. Awards(Theory and Practical) and internal assessment is also sent online to the University. All University results can be viewed on the university portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|-------------------|-----------------|--|--|-------------------|
| Nill | NIL | NIL | NIL | Nill |
| No file uploaded. | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|-------------------|--|---|-----------|---------|---|---|
| 2019 | NIL | NIL | Nill | Nill | Nill | Nill |
| No file uploaded. | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---------------------------------|-----------|---------|----------|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 20 | 25 | 4 | 5 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|--|--|--|
| • The college has adopted the social committee whereby the | • Funds are collected to facilitate any individual member of the | • Fee concession the students belonging to low income group and discount |

employees every academic year share a certain amount of money to carry out the arrangements for gifts for retiring employees, weddings, new born children • ESI scheme is also made available to the employees (teaching) contributed by the management. All eligible employees have been covered under this scheme. Fee concession is given to the children of teaching staff.

staff in his/her emergency. • The college has given the facility to the non-teaching whereby Advances/Loan facilities to carry out family responsibilities like arrangement for weddings, purchase of house/vehicle etc. are provided through a very easy mechanism. • ESI scheme is also made available to the employees (non-teaching) All eligible employees have been covered under this scheme. • uniform to all the support staff and gift in cash for Christmas celebration is also given to the support staff. • Fee concession to the children of non-teaching.

on fee the basis of merit is provided to the students. • There a provision of paying fee in easy instalments. • In addition to Group Insurance for students health facility during the stay in the college is provided. • Book bank facility is also available for the students belonging to weaker sections of the society. • Extra coaching is provided for slow and advance learners within the college time which is free of cost. Provision of coaching for competitive exams there only for aspirants.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The management engages a chartered accountant who conducts internal audit regularly/annually. The internal audit is up to date. It has been completed on this financial year March 2019. No significant objections were raised by the auditors.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| NIL | 0 | NIL |
| No file uploaded. | | |

6.4.3 – Total corpus fund generated

2000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--|----------|---|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | Local Inspection Committee (LIC) Bengaluru City University (BCU) | Yes | Internal Quality Assurance Committee (IQAC) |
| Administrative | Yes | Local Inspection | Yes | Internal Quality |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

A healthy interaction with the parents is facilitated through PTMs where they can freely interact with the faculty group in-charge and other faculty members and can give their suggestions. On the basis of which changes in different systems are made after discussing with the principal. Involvement of Parents in Student Mentoring happens regularly. Suggestion box has also been put up for this purpose.

6.5.3 – Development programmes for support staff (at least three)

1. Helpers Day 2. Communicative Language Training

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Installation of Water Filters on every floor. 2.Social Awareness Programme
3.Rally for Rivers Saving 4.Blood donation Camp 5.LCD and ICT Equipped labs.
6.Formation of Reseach Committee. 7.Expansion of Staff Room. 8.Wifi and Computer Facility in Library. 9. Wifi and Computer Facility in Staffroom

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF | No |
| c)ISO certification | No |
| d)NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|--|-------------------------|---------------|-------------|------------------------|
| 2019 | Biometric System for Staff | 01/12/2019 | 01/11/2019 | 30/11/2020 | 27 |
| 2020 | Yoga Day | 21/06/2020 | 21/06/2020 | 21/06/2020 | Nill |
| 2020 | Environment Day | 05/06/2020 | 05/06/2020 | 05/06/2020 | Nill |
| 2019 | SMS WatsApp Facility | 01/11/2019 | 01/11/2019 | 31/12/2020 | Nill |
| 2019 | Staff equipped with computer and wifi | 01/11/2019 | 01/11/2019 | 31/12/2020 | 22 |
| 2019 | Library equipped with Computers and wifi | 01/11/2019 | 01/11/2019 | 31/12/2020 | Nill |

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|---|-------------|------------|------------------------|------|
| | | | Female | Male |
| Installation Service | 10/08/2019 | 10/08/2019 | 540 | Nill |
| Leadership Seminar | 19/08/2019 | 19/08/2019 | 85 | Nill |
| Cancer Awareness Programme | 24/10/2019 | 24/10/2019 | 540 | Nill |
| One day certificate workshop on "Makeup and Grooming" | 03/03/2020 | 03/03/2020 | 98 | Nill |
| "Women's Day" Celebration | 09/03/2020 | 09/03/2020 | 540 | Nill |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| Percentage of power requirement of the University met by the renewable energy sources |
|--|
| 1. RO water plant installed with carbon filters. 2. Use of LED bulbs. 3. Solar energy. 4. Well-lit classrooms with sufficient natural light. 5. Adequate Garden space in the campus. |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|---------------------|--------|-------------------------|
| Physical facilities | Yes | 5 |
| Ramp/Rails | Yes | 5 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------|--|--|------------|----------|--|---------------------------|--|
| 2019 | 1 | 1 | 08/09/2019 | 1 | NSS Volunteers visited Little Sisters of Poor- a home for the aged | Community Welfare Service | 20 |

| | | | | | | | |
|---------------------------|---|---|------------|----|---|---|----|
| 2019 | 1 | 1 | 13/09/2019 | 1 | NSS Volunteers attended Plastic-Free Environment Mela at Freedom Park | Environmental Awareness | 50 |
| 2019 | 1 | 1 | 18/12/2020 | 30 | Counseling | Peer Pressure, Inferiority Complex, Friendship, Family problems | 30 |
| View File | | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|------------|---------------------|---|
| Dress Code | 02/07/2019 | <p>GENERAL RULES 1 . The first hour of the morning session will commence after prayer which is compulsory. 2 . The students are expected to greet the lecturer with a polite Good Morning or Good Afternoon as the case may be on meeting them for the first time each day.</p> <p>3.Inattentiveness in class, insubordinate and rude behaviour of any kind to the lecturers will face disciplinary action. The transfer certificate of such students will be issued to them before the end of term, after due warning.</p> <p>4.When there is no class, students should spend their time in the library. 5.Students must treat the building, furniture and equipment with care and consideration. Any loss or destruction will be chargeable individually or collectively. 6. Students will carry their identity cards with them</p> |

at all times. This will be shown to authorized persons when demanded. 7. Students are advised to check the College Notice Board every day. 8 .Strikes and similar demonstrations are not allowed but a respectful representation of grievances will always be looked into. 9. No books, pamphlets or papers will be circulated by the students, nor tickets for any programme sold within the premises without the permission of the Principal. 10. There shall be no money raised for any purpose whatsoever, or gifts made to staff members, or others, without the permission of the Principal. 11. Students will not meet visitors in the College. They will have their letters, money orders, and communication addressed to their home or hostels. 12.Excursions, if any, of long or short duration, will be organized by the College Authorities only. 13. Students are expected to adopt a modest style of dress (Salwar kameez / Jeans with long kurtas only) within the premises. Students not conforming to this may be required at any time to leave the college. 14. Usage of mobile phones is strictly restricted in the college building. 15.Parents are expected to keep in touch with the staff from time to time during lunch break on Fridays. Every student shall abide by the rules of the college and must strive to maintain discipline in the college at all times.

| | | |
|------------------------------|------------|---|
| BWMC awarded Best UG College | 26/10/2019 | Baldwin Womens Methodist College was awarded the Best UG College under Karnataka Educational Awards 2019 by the Youth Efforts for Society Trust |
| Maternity Leave for Staff | 01/10/2020 | Faculty- Mrs.Sumathi availed Maternity Leave from 1/10/2020-29/12/2020 |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|---------------------------|---------------|-------------|------------------------|
| Mentoring | 02/10/2019 | 30/12/2020 | 540 |
| Value Education | 02/10/2019 | 30/12/2020 | 180 |
| View File | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Garden maintained well in the campus. 2. Waste segregation continues 3. Avoid use of plastic in the campus 4. E magazines and e calendars. 5. Computers kept on standby mode to save energy .

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Practice 1: Chapel service: To instil intrinsic core values among the generation apart from academic learning, sessions are conducted for the degree students for an hour every week to expatiate on crucial and current topics. Varied forms take its manifestations ranging from singing, skits, choreography and video presentation highlighting multifarious topics such as discipline, true love, Unity, Peace, Light, darkness, Hope, Being Optimistic, Focus in life, New Beginnings, Vision, Action and Commitment, Dedication, The will to Succeed, How to take one step at a time to reach our goal. The eminent speakers lead the students into a time of worship and reflection reconstructing their inbuilt values which is very much needed in today's world. The final year Degree students are also given a platform based on a theme which administers team spirit and involvement – the need of the hour. Practice 2: NSS: NSS provides an opportunity for students to devote time to the service of the nation and identify the needs and problems of the community and involve them in problem-solving thereby develop among them a sense of social and civic responsibility. NSS has played a key role in orienting the students towards community service. NSS volunteers of BWMC have made a significant impact this year in the community around them.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://baldwinwomensmethodistcollege.co.in/sites/default/files/page-upload/72-best-practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Baldwin Women's Methodist College is one of the premier educational institutions for women in South Bengaluru. The abridged main objectives of the college other than imparting quality education is to effectually endow the

students with moral obligations in a holistic approach. The Principal of the college being a true visionary works tirelessly, attending to every need of the students, faculty and support staff to facilitate their optimal performance. The Principal and other members of the Governing Body, in their capacity as administrators provide valuable leadership, inspire everyone to work better, lauding achievements and alike. The college is staffed by a committed team of faculty members who render a high standard of academic excellence and craft the academic environment for the enrichment of students to excel in higher education and Job market around the globe. They have added to the credit of the college by adorning significant roles in the university such as BOS, BOE, Textbook Committee Member etc. Apart from academics, students are encouraged to take part in other co-curricular activities like debates, seminars, cultural programme, sports, social work, environmental activism etc, to mould them into a mature, dynamic, conscientious citizens adorned with virtuousness. Besides teaching and research, faculty members devote their time and energy to motivate and counsel the students to craft them as responsible citizens. Teachers also participate in various administrative works to facilitate the smooth functioning of the institution. Parent -Teacher Meetings are regularly held by each department where parents are encouraged to give their views about progress made by their wards and air their expectations from the college. Their opinion and valuable suggestions are always prioritized while framing new policies or guidelines related to students' academic progress and general welfare To enable an effective learning, various teaching methods such as class lectures, teacher-student interaction method, project-based learning and the like are used by the teachers. To make their learning experiences even more interesting, these traditional methods are supplemented with modern teaching aids and tools like computers, audio-visual teaching aids, field trips and excursions. Special lectures are organized by the different departments for academic and intellectual exposure of the students giving them the opportunity to interact with academicians who are invited regularly by the institution. At Baldwin Women's Methodist College our ideologies revolve around fine-tuning students' critical thinking abilities and sensibilities to transform them into socially conscious and responsible individuals. Through a holistic approach, the students are guided to rise to their highest potential through a cultural, scientific, and pedagogical approach crafted for growth.

Provide the weblink of the institution

https://www.baldwinwomensmethodistcollege.co.in/sites/default/files/page-upload/PROSPECTUS_BWMC.pdf

8.Future Plans of Actions for Next Academic Year

1. Seminars /Webinars will be organised by IQAC for Department of Commerce Management, Computer Applications Fashion Apparel Design) 2. Encourage Teachers for Research, Paper Presentation Publications. 3. Scholarship and Fee Concession for students. 4. Promotional Activities for the Admission of Students(Offline and Online). 5. Recognition and Felicitation of Staff members for their achievements. 6. Renovation of Manager's Office, Principal's Office, Administration Office, Compound Wall And College Name Board. 7. Organise Campus Recruitments from reputed Companies. 8. Recruiting alumni as faculty members. 9. Felicitation for retired faculty and above 25 years of service. 10. Renovation of Washrooms and setting up of Ladies room for the students.